

Master Fee Schedule FY2022/23

Resolution 12-2022

A resolution which approves the City of Watervliet Master Fee Schedule

Whereas, the City Commission of the City of Watervliet may set fees as required under the City Code of Ordinances as expressly stated therein; and

Whereas, it is necessary to collect fees to cover the basic cost of materials and overhead in providing certain services as expressed in the City Code of Ordinances; and

Whereas, the City Commission has reviewed the City of Watervliet Master Fee Schedule and determined that certain fees should be adjusted and/or added to the Master Fee Schedule.

Now Therefore Be It Resolved, that the Watervliet City Commission does hereby adopt the City of Watervliet Master Fee schedule as presented, attached hereto as "The City of Watervliet Master Fee Schedule" updated on June 30, 2022; and

Now Therefore Be It Further Resolved that the Watervliet City Commission shall formally implement the City of Watervliet Master Fee Schedule effective July 1, 2022.

All fees are received, processed and documented by the Office of the City Clerk. In addition to the fee tables, please see the end notes explaining the terms and conditions applicable to fees.

PLANNING COMMISSION

	Flat Fee	Escrow
Planning Unit Development	\$800.00	\$0
Platted Lot Split Application	\$200.00	\$0
Private Road Application	\$350.00	\$0
Rezoning Request Application	\$800.00	\$0
Site Condominium Land Division Unit	\$400.00	\$0
Site Plan Review	\$400.00	\$0
Site Plan Review Amendment	\$0	\$0
Special Use Permit	\$800.00	\$0
Subdivision Plat Review	\$400.00	\$0
Any Additional or Special Meetings (IF NOTIFICATION REQUIRED \$800.00)	\$500.00	\$0

ZONING BOARD OF APPEALS

Dimensional Variance Requests	\$800.00
Ordinance Interpretation	\$500.00
Any Additional or Special Meeting (IF NOTIFICATION REQUIRED \$800.00)	\$500.00

CONSTRUCTION BOARD OF APPEALS

If meeting is during City Hall Office hours	\$500.00
If evening hours	\$500.00

PER DIEMS

Planning Commission, Zoning Board of Appeals, Construction Board of Appeals

Chairperson	\$40.00
Recording Secretary	\$40.00
Members	\$40.00

GENERAL APPLICATIONS

Fee Item	Flat Fee	Escrow
Commercial Zoning Compliance Permit	\$1.00	
Land Division Application (First Division)	\$200.00	
Liquor License Application (New or Trans.)	\$1,000.00	
Temporary Sign Permit	\$1.00	

Home Occupation Permit	\$500.00
Land Division Application (Second and/or Subsequent)	\$200.00
Residential Zoning Comp.	\$1.00
Temporary Sign Use	\$800.00
Any Additional or Special Meetings (IF NOTIFICATION REQUIRED \$800.00)	\$500.00

ORDINANCE COPIES

Fee Item	Flat Fee	Escrow
Per 8 -1/2 x 11 Page	\$1.00	\$0
Per 8 -1/2 x 14 Page	\$1.50	\$0
Per 11 x 17 Page	\$2.00	\$0
Copy of Full Ordinance	\$15.00	\$0
Copy of Complete Ordinance Book	\$50.00	\$0

DEMOLITION PERMIT FEES

Fee Item	Flat Fee	Escrow
Residential Demolition	\$1.00	\$0
Commercial and Industrial Demolition	See note 4	\$0

BUILDING PERMIT FEES

Cost of Project	Fees			
1 500	23.50	plus		
501 2,000	23.50	plus	3.05	per 100 up to 2000
2,001 25,000	69.25	plus	14.00	per 1,000 up to 25,000
24,001 50,000	391.75	plus	10.10	per 1,000 up to 50,000
50,001 100,000	643.75	plus	7.00	per 1,000 up to 100,000
100,001 500,000	993.75	plus	5.60	per 1,000 up to 500,000
500,001 1,000,000	3,233.75	plus	4.75	per 1,000 up to 1,000,000
1,000,001 and up	5,608.75	plus	3.65	per 1,000 from 1,000,000 upwards

See notes 5 and 6

RENTAL REGISTRATION AND INSPECTION FEES

Fee Item	Registration	Inspection
Single Family Home	\$45.00	Includes one Inspection and Follow-up
Duplex, Per Parcel	\$45.00	Includes one Inspection and Follow-up
Multi-Family Registration, Per Parcel	\$45.00	Includes one Inspection and Follow-up
Multi-Family Inspection, Per Unit	\$45.00	Includes one Inspection and Follow-up
Late Registration Fee	\$25.00	
Additional Inspection	\$75.00	

Water Fees

Fee Item	Flat Fee	Escrow
Tap by service size		
Service Size		
1"	\$3,200.00	\$0
1.5"	\$3,850.00	\$0

2"	\$4,575.00	\$0
Turn On/Off Fee (8am-3pm)	\$50	\$0
After hours On/Off Fee	\$100	\$0
5/8" Meter	\$275	\$0
3/4" Meter	\$305	\$0
1" Meter	\$335	\$0
1 1/2" Meter	\$517	\$0
2" Meter	\$671	\$0
2" Octave Meter	\$1,670	\$0
Water Meter Pit Installation	\$750	\$0
Water/Sewer Service Deposit	\$250	\$0
See notes 7, 8, 9, 10, 11 and 12		

READY TO SERVE RATES

Meter Size	DAY	YEAR	CITY	TOWNSHIP	POKAGON
5/8" X 1/2"	July 1st	2022	\$5.84 / Month	\$7.88/ Month	\$7.03/ Month
1"	July 1st	2022	\$9.93 / Month	\$13.42/ Month	\$11.95 / Month
1 1/2"	July 1st	2022	\$20.45 / Month	\$27.60 / Month	\$24.59/ Month
2"	July 1st	2022	\$39.15 / Month	\$52.85/ Month	\$47.06 / Month
3"	July 1st	2022	\$87.64 / Month	\$118.31/ Month	\$105.34/ Month
6"	July 1st	2022	\$350.59 / Month	\$464.50/ Month	\$421.35 / Month

USAGE RATES PER 1,000 GALLONS

DAY	YEAR	CITY	TOWNSHIP	POKAGON
JULY 1st	2022	\$5.16	\$6.97	\$6.44

Township Rates will be reduced on October 1st each year Pursuant to the Water Service Agreement between the City of Watervliet and Watervliet Charter Township, dated May 9, 2013. Section 13. Rates and Billing.

NEW TOWNSHIP RATES AS OF OCTOBER 1, 2022

Meter Size	AS OF OCTOBER 1, 2022	Usage Rate (Township) per 1,000 gallons (AS OF OCTOBER 1, 2022)
5/8" X 1/2"	\$7.59/Month	\$6.71
1"	\$12.91/Month	
1 1/2"	\$26.59/Month	
2"	\$50.90/Month	
3"	\$113.93/Month	
6"	\$455.77/Month	

A 1/20 per year reduction in surcharge until their rates equal that of the City.
This schedule may be subject to modification if the City's rate increases.

* See Township-City Payment RTS Reduction Schedule*

SEWER FEES

Fee Item	Flat Fee	Escrow
Tap Within City Limits	\$2,000	\$0
Tap Outside of City Limits	\$2,000	\$0

SEWER READY TO SERVE RATES

Fee Item	Flat Rate	Quarterly Rate
Sewer Flat Rate	\$14.15/month	\$ 42.44
Sewer Only/Using well (Includes ready to Serve rate)	1 Person	\$ 73.59
Sewer Only/Using well (Includes ready to Serve rate)	2 Persons	\$ 146.56
Sewer Only/Using well (Includes ready to Serve rate)	3 Persons	\$ 175.59
Sewer Only/Using well (Includes ready to Serve rate)	4 Persons	\$ 199.04
Sewer Only/Using well (Includes ready to Serve rate)	5 Persons	\$ 233.53

SEWER USAGE RATE PER 1,000 GALLONS

Usage Rate	\$6.42 per 1000 Gallons
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DIRECTIONAL SIGN FEE

Fee Item	Flat Fee
Processing Fee for Application	\$50.00

OTHER FEES

Fee Item	Flat Fee
Flaherty Park Rental Fee, 1 Day	\$85.00
Hays Park Rental Fee, 1 Day	\$85.00
Rummage Sale Permit	\$5.00
Rummage Sale Fine	\$25.00
Marriage Ceremony	\$50.00
Special Event Application	\$100.00
Special Event Application Fine	\$200.00
Business License - Fine	\$500.00

VENDOR/PEDDLER LICENSE

Fee Item	Flat Fee
Day	\$5.00
Weekend	\$10.00
Season	\$30.00
Fine	\$30.00

Terms and Conditions Affecting Fees

1. All charges related to planning and zoning are billed to the escrow account (planner, engineer, attorney, and any additional expenses incurred). No action shall be taken on the application for a temporary use or structure permit, variance, appeal, ordinance interpretation, special land use, planned unit development, site plan review, or zoning change or amendment, or any other required approval, as the case may be, unless or until fees connected with such application have been paid as determined by the City Commission. Further, no action shall be considered on properties that are delinquent in taxes, special assessments, water and/or sewer bills.
2. Additional daughter parcels same parent parcel tract.
3. Copying a document on both sides of a page constitutes two pages.
4. Value of cost of demolition is determined by the City Building Official.
5. Residential plan review is 60% of building permit fee; and commercial and industrial plan review is 65% of building permit fee.
6. Plumbing, mechanical and electrical fee schedule is set by the Bureau of Construction Codes. Inspection fees established under the Still-Derossett-Hale State Construction Code Act, 1972 PA 230, as amended by PA 222.
7. Water sewer meter inside reads are not allowed for new business installations
8. Water and sewer tap fees assume that the City Public Works Department, or its agent(s), will install the tap from the water or sewer main to the property edge/right of way, and does the restoration of roadways, sidewalks, landscaping. The property owner is responsible for all costs associated with connecting the water/sewer line to the house or other structure in accordance with plumbing code requirements
9. In cases where a developer has established a new subdivision, planned unit development or similar development and has installed all of the water and sewer infrastructure as part of the development process, then the following tap-in fees shall apply:

1" Tap or smaller	\$50 Inspection Fee
2" Tap	\$50 Inspection Fee
Tap greater than 2"	\$50 Inspection Fee

Any re-inspection fee shall be charged at the same rate.
10. Any required water or sewer meters not listed in the water and sewer fee schedule shall be ordered and charged according to cost of material and installation.
11. Should water or sewer require city engineering consultation, the cost of the engineering fees will be added to the price of the meter.
12. The same tap fees apply whether or not an existing water service line is in place for a given parcel/property, except for projects and services covered through special assessments

Motion made by Commissioner Cobb, seconded by Commissioner Helms to approve this resolution.

Roll Call Vote:

Ayes: Helms, Cobb, Smith, Oliphant, Bumstead and Mayor Muth

Nays: None

Abstain: None

Absent: None Whitney

RESOLUTION DECLARED ADOPTED JUNE 30, 2022.

Deah Muth
DEAH MUTH, MAYOR

Melanie Marvin
MELANIE MARVIN, CLERK