

# Master Fee Schedule FY2024/25

## Resolution 06-2025

A resolution which approves the City of Waterliet Master Fee Schedule. Whereas, the City Commission of the City of Waterliet may set fees as required under the City Code of Ordinances as expressly stated therein; and whereas, it is necessary to collect fees to cover the basic cost of materials and overhead in providing certain services as expressed in the City Code of Ordinances; and whereas, the City Commission has reviewed the City of Waterliet Master Fee Schedule and determined that certain fees should be adjusted and/or added to the Master Fee Schedule.

Now, therefore be it resolved, that the Waterliet City Commission does hereby adopt the City of Waterliet Master Fee schedule as presented, attached hereto as "The City of Waterliet Master Fee Schedule" updated on February 4, 2025; and now therefore be it further resolved that the Waterliet City Commission shall formally implement the City of Waterliet Master Fee Schedule effective April 1, 2025.

All fees are received, processed and documented by the Office of the City Clerk. In addition to the fee tables, please see the end notes explaining the terms and conditions applicable to fees.

### **PLANNING COMMISSION, ZBA, AND CONSTRUCTION BOARD OF APPEALS**

(All fees are payable in advance and mirror the Waterliet Charter Township fee schedule)

<b><u>Fee Item</u></b>	<b><u>Flat Fee</u></b>
Zoning Board of Appeals Application	\$800
Zoning Change/Special Land Use Permit Application	\$800
Construction Board of Appeals	\$500
Special Planning Commission Meeting (no notification required)	\$500
Special Planning Commission Meeting (if notification is required)	\$800
Special Commission Meeting	\$500
Land Division Review Application	\$200
Parcel Combination	\$50
Parcel Split	\$200
Project Oversight and Review (i.e., escrow fee)	\$2,000
Pertains to any project with construction cost over 1 million dollars, when funds are depleted to \$500, the balance must be restored in full	
Zoning Permit – Need to talk with Bob Lohr	\$1
Fence, shed (under 200 sq. ft), deck (under 30 inches), pool	

### **PER DIEMS**

Chairperson	Planning Commission, Zoning Board of Appeals, Construction Board of Appeals	\$40
Recording Secretary		\$40
Members		\$40

### **GENERAL APPLICATIONS**

<b><u>Fee Item</u></b>	<b><u>Flat Fee</u></b>
Commercial Zoning Compliance Permit	\$1
Land Division Application (First Division)	\$200
Liquor License Application (New or Trans.)	\$1,000
Right-Of-Way Permit – Existing Residential Improvement	\$50
Right-Of-Way Permit – All other (Commercial, utilities, new residential, etc.)	\$400
Temporary Sign Permit	\$1
Home Occupation Permit (Requires Special Land Use Permit)	\$800
Land Division Application (Second and/or Subsequent)	\$200
Residential Zoning Comp.	\$1
Temporary Sign Use	\$800
Any Additional or Special Meetings (If notification required \$800)	\$500

### **ORDINANCE COPIES**

<b><u>Fee Item</u></b>	<b><u>Flat Fee</u></b>
Per 8 -1/2 x 11 Page	\$1
Per 8 -1/2 x 14 Page	\$2
Per 11 x 17 Page	\$2
Copy of Full Ordinance	\$15
Copy of Complete Ordinance Book	\$50

### **DEMOLITION PERMIT FEES**

<b><u>Fee Item</u></b>	<b><u>Flat Fee</u></b>
Residential Demolition	\$1
Commercial and Industrial Demolition	\$1

### **BUILDING, MECHANICAL, ELECTRICAL AND PLUMBING PERMIT FEES**

<b><u>Fee Item</u></b>	<b><u>Flat Fee</u></b>
Building Permit Fees	Based on Table 1A 1997 Edition of Uniform Building Code Fees
Electrical, Plumbing and Mechanical Permit Fees	Based on State of Michigan Bureau of Construction current Code Schedule

\*See Note 4

### **RENTAL REGISTRATION AND INSPECTION FEES**

<b><u>Fee Item</u></b>	<b><u>Registration</u></b>
Annual Registration Fee (due July 1) - Includes one inspection and follow-up	\$45
Late Registration Fee (per incident) - Includes one inspection and follow-up	\$25
Additional Inspection Fee	\$75
International Property Maintenance Code - Includes one inspection and follow-up	\$5

### **WATER FEES**

<b><u>Fee Item</u></b>	<b><u>Flat Fee</u></b>
Tap by service size - 1"	\$5,500
Tap by service size - 2"	\$7,500
Turn On/Off Fee (8am-3pm)	\$50
After hours On/Off Fee	\$100
5/8" Meter	\$320
3/4" Meter	\$363
1" Meter	\$484
2" Octave Meter	\$1,760
3" Octave Meter	\$2,860
6" Octave Meter	\$6,600
Water/Sewer Service Deposit	\$250

\*See notes 5, 6, 7, 8, 9, 10 and 11

### **READY TO SERVE RATES - WATER**

<b><u>METER SIZE</u></b>	<b><u>DAY</u></b>	<b><u>YEAR</u></b>	<b><u>CITY</u></b>	<b><u>TOWNSHIP</u></b>	<b><u>POKAGON</u></b>
5/8" X 1/2"	Oct 1st	2024	\$6.07/Month	\$7.59/Month	\$7.59/Month
1"	Oct 1st	2024	\$10.33/Month	\$12.91/Month	\$12.91/Month
1 1/2"	Oct 1st	2024	\$21.27/Month	\$26.59/Month	\$26.59/Month
2"	Oct 1st	2024	\$40.72/Month	\$50.90/Month	\$50.90/Month
3"	Oct 1st	2024	\$91.15/Month	\$113.94/Month	\$113.94/Month
6"	Oct 1st	2024	\$364.58/Month	\$455.73/Month	\$455.73/Month

**USAGE RATES PER 1,000 GALLONS**DAY  
Oct 1<sup>st</sup>YEAR  
2024CITY  
\$5.37TOWNSHIP  
\$6.71POKAGON  
\$6.71

Township Rates will be reduced on October 1st each year Pursuant to the Water Service Agreement between the City of Wateruliet and Wateruliet Charter Township, dated May 9, 2013. Section 13. Rates and Billing.

**NEW TOWNSHIP RATES AS OF OCTOBER 1, 2024**

<u>Meter Size</u>	<u>AS OF OCTOBER 1, 2024</u>	<u>Usage Rate (Township) per 1,000 gallons</u> (AS OF OCTOBER 1, 2024)
5/8" X 1/2"	\$7.59/Month	
1"	\$12.91/Month	\$6.71
1 1/2"	\$26.59/Month	
2"	\$50.90/Month	
3"	\$113.94/Month	
6"	\$455.73/Month	

A 1/20 per year reduction in surcharge until Township rates equal that of the City. This schedule may be subject to modification if the City's rate increases.

\* See Township-City Payment RTS Reduction Schedule\*

**FIRE HYDRANT RENTALS**

<u>Fee Item</u>	<u>Flat Fee</u>
Security Deposit - Small Hydrant Meter (5/8")	\$150
Security Deposit - Large Hydrant Meter (2 1/2")	\$1,500
Meter Fee	\$250
Water Usage Per 1,000 Gallons	\$7.50
Weekly Rental - Residential	\$25
Weekly Rental - Commercial	\$40
Hydrant Wrench (if not returned)	\$40
Meter/Hydrant Tampering Fee	\$500

**SEWER FEES**

<u>Fee Item</u>	<u>Flat Fee</u>
Tap Within City Limits	\$5,000
Tap Outside of City Limits	\$5,000

Ready to Serve and Usage Rates apply to all sewer customers with water meters. Flat Rates apply to all sewer customers without water meters (i.e., homes utilizing wells)

**READY TO SERVE RATES - SEWER**

<u>Meter Size</u>	<u>Flat Rate</u>
5/8" X 1/2"	\$16.20/Month
1"	\$27.54/Month
1 1/2"	\$56.69/Month
2"	\$108.52/Month
3"	\$242.95/Month
6"	\$971.81/Month

**USAGE RATE PER 1,000 GALLONS**

\$7.35 per 1,000 gallons

**FLAT RATES - SEWER**

<u>Fee Item</u>	<u>Flat Rate</u>	<u>Quarterly Rate</u>
Flat Rate - Residential Dwellings (based on 6,000 gallons per month)	\$60.27/month	\$180.81/quarter
Flat Rate - Commercial or Industrial Customers	Not permitted - water meter required	

## OTHER FEES

<u>Fee Item</u>	<u>Flat Fee</u>
Directional Sign Fee - Application processing	\$50
Flaherty Park Rental Fee, 1 Day	\$85
Hays Park Rental Fee, 1 Day	\$85
Rummage Sale Permit	\$5
Rummage Sale Fine	\$25
Marriage Ceremony	\$50
Special Event Application	\$100
Special Event Application Fine	\$200
Business License Fee - Base Fee	\$100**
**Includes one (1) inspection each by zoning, building, fire, and police officials	
Business License Fee - Additional Inspections	\$40
Business License - Fine for Non-Registration	\$500
Vendor/Peddler License - Day	\$5
Vendor/Peddler License - Weekend	\$10
Vendor/Peddler License - Season	\$30
Vendor/Peddler License - Fine	\$30

### TERMS AND CONDITIONS AFFECTING FEES

1. All charges related to planning and zoning are billed to the escrow account (planner, engineer, attorney, and any additional expenses incurred). No action shall be taken on the application for a temporary use or structure permit, variance, appeal, ordinance interpretation, special land use, planned unit development, site plan review, or zoning change or amendment, or any other required approval, as the case may be, unless, or until, fees associated with such application have been paid as determined by the City Commission. Further, no action shall be considered on properties that are delinquent in taxes, special assessments, water and/or sewer bills.
2. Additional daughter parcels same parent parcel tract.
3. Copying a document on both sides of a page constitutes two pages.
4. Plumbing, mechanical and electrical fee schedule is set by the Bureau of Construction Codes. Inspection fees established under the Still-Derossett-Hale State Construction Code Act, 1972
5. Turn on/off fees apply per occurrence and for any reason, whether for non-payment or upon customer request.
6. Water/sewer meter inside placements are not allowed for new installations - meter pit placements required.
7. Water and sewer tap fees assume that the City Public Works Department, or its agent(s), will install the tap from the water or sewer main to the property edge/right of way, and does the restoration of roadways, sidewalks, landscaping. The property owner is responsible for all costs associated with connecting the water/sewer line to the house or other structure in accordance with plumbing code requirements.
8. In cases where a developer proposes a new subdivision, planned unit development or similar development and will be installing all the water and sewer infrastructure as part of the development process, then the following tap-in fees shall apply:
  - a. 1" Tap or smaller - \$1,000 meter pit installation and \$50 Inspection Fee
  - b. 2" Tap and greater - \$1,000 meter pit installation, meter cost and \$50 Inspection Fee
  - c. Any re-inspection fee shall be charged at the same rate.
9. Any required water or sewer meters not listed in the water and sewer fee schedule shall be ordered and charged according to the cost of material and installation.
10. Should water or sewer require city engineering consultation, the cost of the engineering fees will be added to the price of the meter.
11. The same tap fees apply whether an existing water service line is in place for a given parcel/property, except for projects and services covered through special assessments or development agreements.

MOTION MADE BY COMMISSIONER Brinker, SECONDED BY COMMISSIONER Bumstead TO APPROVE THIS RESOLUTION.

#### ROLL CALL VOTE:

AYES: Brinker, Bumstead, Cobb, Oliphant, Smith & Mayor Muth

NAYS:           

ABSTAIN:           

ABSENT: Whitney

RESOLUTION DECLARED ADOPTED February 4, 2025.

Deah Muth, Mayor

Melanie Maruin  
Melanie Maruin, Clerk